

Messing Village Hall

Report of the Trustees

For the year ended 30th April 2023

Address (Chair):

9 Lodge Road Messing CO5 9TU

Website:

www.messingvillagehall.org.uk

Governing Document and Objectives

Messing Village Hall's governing document is a Trust Deed contained within a Conveyance dated 27th June 1951. This Deed established the Village Hall as a charitable trust.

The objectives, as set out in the Trust Deed, are the provision of a village hall for the benefit of the inhabitants of the parish of Messing and its immediate vicinity without distinction of sex or political, religious or other opinions.

The Trustees consider that the main activities of Messing Village Hall are in accordance with the objectives and that they are of public benefit. The Trustees have had regard to the guidance issued by the Charities Commission on public benefit.

Trustees

There are six Trustees on the Messing Village Hall Committee.

The roles carried out by the Committee members are, as follows:

Mary Mann	Chair
Justina Rhodes	Treasurer
Steve Smith	Secretary and manager of online calendar
Clare Bell	Bookings Manager/ hiringmanager@messingvillagehall.org.uk (non-Trustee)
Andrew Lucas	Buildings Manager
Bob Suckling	Maintenance Manager and PC representative
Sarah Winstone	Trustee

The Trust Deed sets out the manner of appointing the Trustees, who also constitute the Management Committee of the Village Hall. Trustees are elected each year at the Annual General Meeting. The Management Committee has the power to co-opt further Trustees.

Weekly or Fortnightly Bookings

Monday	Art Club		
Tuesday	Yoga	Drama (private)	Yoga
Wednesday	Pilates	Dog Training	
Thursday		Kenyukai(private)	
Friday			
Saturday			
Sunday			

There are also many other hirers that book the main hall and the meeting room on a regular basis.

Unfortunately, two regular bookings, Strollercise and Martial Arts, no longer hire the Hall. However, we were pleased to welcome Colin Wyatt, Happy Mind, Happy You, as a regular hirer.

Games Day

Following the demise of the In-door Bowls Club the Committee has tried to generate interest with the intention of finding a group of people who would like to organise and run a bowls club. So, a games day was held which involved inviting the community to participate in games of bowls along with the opportunity to play air hockey and table tennis. It was an enjoyable afternoon and a few people expressed an interest in playing bowls. The Committee will be hosting another games day in July.

Coffee Mornings

The Friends of Messing Church now hold coffee mornings in the meeting room every two weeks 10.15am - 12.00noon. It is a great opportunity for residents to enjoy cake, tea or coffee and a chat. All are welcome.

Two other charity coffee mornings also took place which were well supported and raised significant funds for the charities. The events were organised by Messing residents.

Quiz Evening

As part of the ongoing initiative to promote and use the village hall for the benefit of the villagers we held a Quiz Night on 25th February.

It was extremely well attended with 65 people enjoying the evening. We held a raffle which raised £420. Half of the money raised went to help towards funding the village hall, the other half was given to St Helena's Hospice who were extremely grateful for the donation.

It is our intention to have a further Quiz Night which will probably be in the autumn.

MIAG

The Village Hall has been used to facilitate meetings, often open to residents, to address community concerns over plans relating to the widening of the A12 that may adversely impact life in Messing.

Community First Aid

Following requests from several villagers the Committee arranged for Mr Paul Knight, a qualified First Responder, to give a talk on the use of the village defibrillator and other life saving techniques. It was well attended but unfortunately had to be cut short as an audience member felt unwell and Paul had to attend to him. Fortunately, he was treated and able to return home. Paul agreed to return soon to complete the talk and follow up discussion.

Buildings and maintenance

The repairs to the windows and the external redecoration have been completed. The fire escape doors were deteriorating and have been replaced with new doors.

The lights in the meeting room have been replaced with new LED fittings.

The smoke detectors have been replaced as they had reached the manufacturers recommended replacement date.

General maintenance is ongoing to electrical and heating systems.

Village Hall Cloud Storage

It was decided by the committee that it would be a good idea to keep a record of important files that would be easily accessible for future generations of the committee. Geoff Jackson had previously set up a Messing Community Gmail account which was being used for the hall calendar and emails. This account also came with 15 GB of free cloud storage. Steve managed to access most of the old committee meeting agendas and minutes dating back to 2012 and has uploaded these files to the cloud as portable document files (pdfs). There are also some old Excel accounts files from the time Steve was treasurer. The committee have all been given access to the Messing Community Google drive where these files are stored. It is hoped that other items can be added in the future so that a permanent record of hall information can be maintained.

Finance

The Trustees continue to set a reserves policy which requires funds to be maintained at a level which ensures that the Hall's activities could continue during a period of unforeseen difficulty and cover unforeseen expenditure on building maintenance or urgent equipment replacement. The calculation of the required reserves is an integral part of the Committee's planning, budget and forecast cycle.

The Hall has been operating as usual during the Financial Year ending 2023 and for the first time since Covid, the hall has made a profit due to regular hirings stabilising, some key events happening that were delayed due to Covid and a lower spend on investment projects compared to the last 2 years.

The electricity generation has remained in line with prior years and electricity and heating has been lower even though energy bills increased. This is due to the hall having a fixed price tariff which has now come to an end. The next financial year may see an increase in run costs for the hall due to inflation and general price increases.

The Charity had £57,109 in the bank as unrestricted reserves at the end of this financial year. here are no restricted funds in hand.

The Village Hall made a gain with receipts over expenditure as of 30th April 2023 of £3,970. This compares with loss of £183 in the previous year. All transactions are recorded in SAGE accounts system and where possible, receipts and payments are made through BACS to improve real-time processing.

Future Plans

Maintenance of the entrance doors is ongoing as the doors are prone to movement due to weather conditions.

A canopy is to be provided over the entrance doors to provide some weather protection.

Redecoration and installation of shelving and storage units in the caretaker's cupboard.

Landscaping the area to the rear of the Village Hall.

Signed on behalf of the Trustees by:

Mary Mann (Chair)

Date:

Registered Charity No.301367
Receipts and payments account
(Unrestricted funds)
For the year ended 30 April 2023

	30-Apr 2023 £	30-Apr 2022 £
Receipts		
Hall hire	12988	10,069
Electricity generation	2,132	2,001
Bank interest	44	2
Easy fundraising	0	0
Other receipts	790	3,620
	15,954	15,691
Payments		
Repairs and maintenance	3,723	2,755
Fixtures & Fittings	859	7,348
Broadband & website	15	-
Lighting and heating	995	1,573
Rates and water	406	461
Subscriptions and licences	521	254
Insurance	1,035	982
Cleaning	1,800	1,955
Kitchen / Toilet Consumables	-	50
Legal and professional	-	-
Other Sundry Expenses	130	495
MIAG Donation (6)	2,500	
	11,985	15,874
Excess of receipts over payments	<u>3,970</u>	<u>-183</u>

**Statement of assets and liabilities
at 30 April 2022**

	30-Apr 2023 £	30-Apr 20212 £
Current assets		
Cash at bank:		
Bank current account	36,840	32,914
Bank premium account	20,695	20,225
	57,109	53,139
	57,109	53,139
	2023 General Fund £	2022 General Fund £
Balances brought forward	53,139	53,322
Excess of receipts over payments	3,970	-183
Balances carried forward	57,109	53,1392
	57,109	53,1392

Notes to the accounts:

1. The accounts have been prepared on the Receipts & Payments Basis.
2. The Village Hall is recognised as an asset but is not recognised in the accounts. In previous years, the Hall was recognised at a nominal £10,000. Title to the property is vested with the Official Custodian for Charities. The reinstatement valuation of the building for insurance purposes was £650,000 as at February 2018.
3. Fixtures and fittings and equipment are also recognised as assets, but not valued in the accounts.
4. There were no liabilities at the year end.
5. All funds are Unrestricted.
6. The Village Hall Committee approved a £2,500 donation to the Messing & Inworth Action Group (MIAG) to pay for legal costs investigating the proposed new junction off the A12 onto the Inworth Road and the viability of the Main Alternative.